

Government of India, if an Ex-Serviceman applies for various posts before joining any civil employment, he/she can avail of the benefit of reservation as Ex-Serviceman for any subsequent employment, provided the applicant as soon as joins any civil employment, should give self-declaration/undertaking to the concerned employer about the date-wise details of application for various posts for which he/she had applied for before joining. The applicant should furnish the copy of above declaration duly endorsed by the employer on the date of Document Verification for consideration of the claim under Ex-Serviceman category.

(NOTE: Border Security Force, Indian Coast Guard, CRPF and other Para Military Forces are not within the definition of Ex-Servicemen.)

- d. The persons in Defence Forces who are to retire within six months from the last date of Online Application form are eligible to apply on obtaining NOC from the Appropriate Authority indicating there in the date of enrolment and expected date of discharge and year of service rendered in Defence Forces. They should note that they must submit the discharge certificate on the date of certificate verification.
- e. Sports person candidates claiming reservation must submit sports ID Card issued by Director of Sports & Youth Service Department, Government of Odisha.
- f. Date of Birth entered in the High School Certificate Examination by the Board of Secondary Education, Odisha or equivalent Certificate issued by the recognised Board/Council/ by an Indian University as equivalent there to shall be acceptable by the Commission.
- g. A candidate who claims change in her/his name after having passed the High School Certificate Examination is required to furnish copy of publication of the changed name in local leading daily newspaper as well as copy of notification in the Odisha Gazette in support of her/his change of name.

**4. a. Plan and Pattern of Examination:**

The Recruitment process for the posts consists of the following three stages.

Stages of Examination	Type of Examination	No. Of Paper & Marks	Total Marks	Remarks
Stage-I	Preliminary Examination	<p><u>One Paper</u></p> <ul style="list-style-type: none"> <li>• Arithmetic– 10<sup>th</sup> standard</li> <li>• Data Interpretation (Chart, Graph, Table, Data Sufficiency etc.) – 10<sup>th</sup> standard</li> <li>• Logical Reasoning and Analytical Ability, General Mental Ability.</li> <li>• Current Events of National and International Importance.</li> </ul>	150	<ul style="list-style-type: none"> <li>• The question will be of MCQ type.</li> <li>• There shall be negative marking @ 1/4 of total mark for each wrong answer in case of questions having 4 options, @ 1/3 of total mark for each wrong answer in case of questions having 3 options so on and so forth.</li> </ul>

		<ul style="list-style-type: none"> <li>• Computer / Internet Awareness</li> </ul>		<ul style="list-style-type: none"> <li>• Candidates numbering about <b>5 times</b> of number of vacancies category wise shall be shortlisted for the Main Written Examination.</li> <li>• The Commission at their discretion may fix minimum qualifying mark in Preliminary Examination in different categories.</li> </ul>
Stage-II	Main Written Examination	Technical Paper- There shall be a Technical Paper as per qualification prescribed for the post. Detail Syllabus of Main Written Examination is published at Annexure 'C'		Candidates about <b>2(two) times</b> the vacancies advertised in each category, in each post in order of merit basing on the marks in Written Examination shall be shortlisted for the verification of original documents.
Stage-III	Certificate Verification			A candidate who fails to attend the document verification, his/her name will not be considered for the post.

**NOTE:** In pursuance of GA & PG Department Notification No-29246, dated 18th October 2022, the Preliminary and Main examination, shall be conducted both in Odia and English. The Candidate who desires to answer the paper in English shall exercise his option in the application form. All may note that the option once given cannot be changed. Options are available in the online application form.

(I) There shall be no provision for re-evaluation/ re-checking of the scores. No correspondence in this regard shall be entertained.

(II) There will be a penalty (Negative marking) for wrong answers marked by the candidate in examinations consisting of Multiple-Choice Questions. The Quantum of penalty/ negative marking will be **1/4 of total** mark for each wrong answer in case of questions having 4 options, 1/3 of total mark for each wrong answer in case of questions having 3 options so on and so forth.

(III) The Commission shall prepare a list of candidates who obtain minimum qualifying marks in the Preliminary written examination as fixed by this Commission in their discretion, for the next stage of the main written examination. The Commission may fix different minimum qualifying marks for different category candidates (UR, SC, ST, SEBC etc.) and different posts/ services. Approximately **five times** the number of vacancies may be called for Main written examination basing on the marks secured in preliminary examination.

(IV) Based on the performance in the Main written examination candidates about **two times** the number of vacancies advertised will be shortlisted for certificate verification.