

passed HSC examination earlier will be placed above the other in the selection list.

**Documents to be submitted :-**

- a. Filled in application form duly signed by the candidate
- b. Self-attested HSC Certificate and Mark sheet
- c. Self-attested 10+2 Certificate and Mark sheet
- d. Self-attested certificate of equivalent qualifications of 10+2 from Boards/Universities other than CHSE, Odisha if applicable.
- e. Self-attested certificate in respect of Computer proficiency issued by Institutes accredited with NIELIT, OKCL, Central Universities/State Universities/ Deemed Universities/ State Private Universities whose list finds place in the Universities Grants Commission Portal or AICTE or SCTEVT
- f. Self-attested Residential Certificate
- g. Self-attested Caste Certificate.
- h. Self-attested Certificate of Disability if applicable
- i. Self-attested Certificate relating to Ex-Servicemen/Sports person if applicable
- j. One recent color passport size photograph affixed in the application form.

**How to apply:-**

Interested candidates may submit their application in the prescribed application format (Annexure-I) duly filled along with self-attested required documents to be submitted in a sealed cover super scribed "Application for the post of Gram Rozgar Sevak (GRS) of Kandhamal district addressing to the **Chief Development Officer-cum-Executive Officer, Zilla Parishad, Kandhamal, At/Post- Kandhamal, Dist-Kandhamal, Pin-762001, Odisha** through Registered/ Speed Post on or before Date **24.10.2024**.

1. Application found incomplete in any respect shall be rejected. Incomplete Applications, Applications enclosing relevant documents without signature shall be rejected without any notice and legal action will be initiated against the candidate who submits false/fabricated documents and information. Date of examination will be communicated later and all documents in original should be produced at the time of verification.
2. Application should reach the Chief Development Officer-cum-Executive Officer, Zilla Parishad, Kandhamal by Regd. Post/Speed Post/Hand latest by **24.10.2024** before 5.30 PM.
3. The Collector-cum-DPC & CEO, Zilla Parishad, Kandhamal reserves the sole rights to cancel or reject any or all the applications without assigning any reasons thereof.



### **Original Certificates/Documents to be produced during verification**

- i. Candidates claiming reservation as SEBC/SC/ST Persons with Disabilities (PwD) category shall produce Cast Certificate issued for the purpose of service/ PwD Certificate showing permanent disability issued by competent authorities.
- ii. Certificates and Mark sheets of qualifying examinations.
- iii. Certificates of passing Odia as a language in the final examination of Class-VII from any School/Educational Institution of Odisha or Central Government or passing a test in Odia language in Middle school standard examination conducted by the School and Mass Education Department, Odisha
- iv. Discharge Certificate/documents in support of service rendered in defence services in case of Ex-Servicemen.
- v. Sportspersons certificate issued by the Sports & Youth Services Department, if claimed reservation as Sportsperson.
- vi. Candidates should submit the equivalency certificate of the Institutions/Board/Council declared equivalent by Council of Higher Secondary Education for his/her requisite qualification in case of other Board/council in the application form.

### **Terms and conditions**

1. The post of Gram Rozgar Sevak (GRS) under MGNREGS is contractual and the engagement is initially for the period of one year, which can be extended on the basis of satisfactory performance and recommendation by the concerned BDO. The contract of the GRS may be renewed for another one year by the Collector-cum-DPC, Zilla Parishad and so on.
2. Zilla Parishad (ZP) reserved all rights to reject or accept any or all Application(s) without assigning any reasons thereto
3. Authority will not be responsible for any postal delay or loss of application in transit.
4. Applications received in any other format or by any other means shall not be accepted.
5. The Collector-cum-CEO, Zilla Parishad will execute an agreement with the GRS in Non-judicial stamp paper and issue engagement order (Contractual and co-terminus with the Scheme).
6. If any fraudulent testimonial is detected in future or if he/she has been criminally prosecuted, the engagement shall be cancelled without notice and action as deemed proper will be taken against him/her as per the provision of Law.
7. GRS will form as a "District Cadre" post.
8. All terms & conditions subject to change as per guidelines issued by the Govt. from time to time

### **Abbreviations used:-**

W- Women, PwD- Persons with Disability, HI-Hearing impaired,  
OI- Orthopedically Impaired.

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