

8. Disputes, if any, shall be subject to jurisdiction of the local Court at the location of the Refinery Unit, for which the candidate has applied for Apprenticeship.

M. How to apply:

- Applications are invited by IndianOil for Apprenticeship at its Refineries at Guwahati, Digboi, Bongaigaon (all 3 in Assam), Barauni (Bihar), Vadodara (Gujarat), Haldia (West Bengal), Mathura (UP), Panipat {Panipat Refinery & Petrochemical Complex (PRPC)} (Haryana) and Paradip (Odisha).
- A candidate can apply for apprenticeship in **any one of the Refinery unit** of his/her choice.
- Option for exercising the choice of a Refinery unit has been provided in the application menu (on-line application portal) which shall **open at 10.00 hours on 21-10-2023 and close at 17.00 hours on 20-11-2023**.
- Candidates meeting the prescribed eligibility criteria for a trade/discipline, may visit the website www.iocl.com, go to 'What's New' > go to **Engagement of Apprentices under Refineries Division**> Click on "Detailed advertisement" (to refer to the Advertisement) > Click on "Click here to Apply Online" (to fill online application form). The candidate must have an active email ID and mobile phone number which must remain valid for at least next one year. All future communication with candidate will take place only through website/email/SMS alerts. Applications submitted through on-line mode will only be accepted.
- The candidate should have scanned copy of colour photograph and signature in jpg format (size not exceeding 50 KB) ready before applying on-line. The photo and signature in digital form will be required to be uploaded.
- The candidate must ascertain the correctness of all information before filling in the On-line Application Form and its final submission.
- The candidate shall be wholly/exclusively responsible for the information provided in his/her online application form.
- Incomplete applications, applications not fulfilling the eligibility criteria/parameters and applications received in mode /form other than on-line mode shall be treated as "Rejected".
- A copy of on-line application shall be retained by the candidate for reference and produced for verification at the time of Document Verification.
- Further information regarding written examination, call letters, results, etc. shall be made available through the websites www.iocl.com/ www.iocrefrecruit.in or through email. Candidates are, therefore, advised to keep visiting the websites www.iocl.com/ www.iocrefrecruit.in and check their registered email regularly.
- Canvassing in any form is liable to render the candidate ineligible. Queries, if any, may be addressed to the e-mail ids & Contact Nos. given below.

For Queries / Clarification(s)

Unit	Contact No.	e-mail ID
Guwahati Refinery	0361-2657001	grrecruitment@indianoil.in
Barauni Refinery	06243-275259, 275242	brrecttcell@indianoil.in
Gujarat Refinery	0265-2238154	jr-recruitment@indianoil.in
Haldia Refinery	03224-223262, 7501117357, 8101474673	hrrectt@indianoil.in
Mathura Refinery	0565 -241-8153/ 7143/7137	mr_apprenticeship@indianoil.in
Panipat Refinery & Petrochemical Complex	0180-252 - 2048/2061/2035/4059	prprecruitment@indianoil.in
Digboi Refinery	03751-263133/3128	drperreccell@indianoil.in
Bongaigaon Refinery	03664-254871	bgrrecruit@indianoil.in
Paradip Refinery	06722-252040	pdrp-apprenticeship@indianoil.in

Important Dates for Candidates:

DATE OF OPENING OF ONLINE APPLICATION	21-10-2023 (10.00 Hrs)
LAST DATE OF SUBMISSION OF ONLINE APPLICATION	20-11-2023 (17.00 Hrs)
LAST DATE FOR PWBD CANDIDATES TO SUBMIT PRESCRIBED PROFORMAS FOR SCRIBE THRU' EMAIL {REFER CLAUSE C (10)}	BY 22-11-2023
TENTATIVE DATE FOR DOWNLOAD OF ADMIT CARD BY CANDIDATES	27-11-2023 to 02-12-2023
TENTATIVE DATE OF WRITTEN TEST	03-12-2023
TENTATIVE DATE OF PUBLICATION OF WRITTEN TEST RESULT	08-12-2023
TENTATIVE DATE OF DOCUMENT VERIFICATION	13-12-2023 to 21-12-2023